



RECRUITING NOTICE:

Research Intern/Assistant/Consultant (Part, Half, or Full time possible)

US-Libya Business Association

The US-Libya Business Association (USLBA) is the only bilateral U.S. trade association focusing on the United States and Libya. Founded in 2005 to promote the U.S.-Libya commercial and diplomatic relationship, the USLBA is a non-profit, member-based organization that analyzes and reports developments in the Libyan economy and in the bilateral U.S.-Libya relationship and organizes member-only and public events with U.S. and Libyan officials.

The USLBA is a separate entity managed by and co-located with the National Foreign Trade Council (NFTC). Advancing global commerce for over a hundred years, the NFTC is a leading business organization advocating an open, rules-based global trading system.

Major responsibilities of this position include:

- In depth research into aspects of the modern Libyan economy and Libyan politics
- Monitoring and summarizing Libyan print and broadcast media as well as social media, focusing on political dialogue efforts and business issues
- Attending conferences related to Libya and producing written summaries
- Administrative support, maintaining databases of companies interested in Libya
- Maintaining USLBA Website and conducting social media outreach
- Interfacing with USG and GoL officials

Qualifications for this position include:

- Knowledge and Passion for Libya
- **THE SUCCESSFUL APPLICANT MUST HAVE EXPERIENCE WORKING IN OR STUDYING LIBYA DO NOT APPLY IF YOU HAVE NEVER RESEARCHED OR WORKED IN THE LIBYA FIELD**
- Proficiency in Modern Standard Arabic (preferred but not necessary)
- Strong commercial and policy research skills with the ability to synthesize information
- Strong writing skills, native English fluency is a requirement
- Self-motivated professional able to work independently and as a member of a team
- Excellent internet, computer, and organizational skills

Applications are accepted on a rolling basis with a preference for those who apply promptly and are able to start immediately. To apply, send a resume, cover letter, and a brief writing sample showcasing applicants ability to write in a professional/public facing, non-academic context to jpack@us-lba.org. Start and end date negotiable.

This position is **reasonably paid. The extent of remuneration and possible hours and tasks will be calibrated to the skill set and time availability of the successful candidate. Graduate students and recent graduates accepted. Young Professionals with a desire to work in government, journalism, or the MENA region preferred.**